

WELFARE RIGHTS ADVISER

Starting Salary: - £13,658

Contract: - Part time (16 hrs per week)

Job Share: - Not for job share

Dates to note: -

- Deadline for applications: Thursday 26th June 2025 4.00pm
- Shortlisting: Thursday 3rd July 2025
- Interviews: Tuesday 8th July 2025

A full job description, person specification and application form is available on our website – www.duwc.org.uk

Born out of the local Trade Union movement, DUWC is one of the most innovative campaigning advice centres in the country. We are looking to appoint a part-time Welfare Rights worker to join our team delivering independent, confidential benefits and credits advice to people in Bolsover, Chesterfield, NE Derbyshire and Amber Valley. The Adviser will be based in our Shirebrook Office but may be asked to work in a variety of Office and Outreach locations should the need arise. Candidates will be selected on the basis of meeting the immediate requirements of the post in terms of proven skills, knowledge and experience. The Centre is looking to reach out under-represented groups in our organisation.

The salary will start at £13,658 for a 16 hour working week (Flexible) with a 6% employer's contribution to pension. Holiday entitlement will be 22 working days (pro Rata) in a full leave year plus twelve statutory holidays. The post is funded for until March 31st 2027 initially but the organisation is confident of attracting further funding into the future.

The post will be primarily located in **Shirebrook**.

A full information pack is available through our website www.duwc.org.uk

Application method: email colin.hampton@duwc.org.uk